



## **RTWT Board**

### **Meeting Minutes**

Wednesday 20<sup>th</sup> March 2019

#### **Opening**

The regular board meeting of Royal Tunbridge Wells Together was called to order by Nicky Blanchard at 8.30am on Wednesday 20<sup>th</sup> March 2019 at the Town Hall.

#### **Present**

Nicky Blanchard (Chair), Karen Pengelly, Lauren Brook, Sara Fuller, Hilary Smith, Gavin Tyler, Tracy Moore, Gilbert Green, Alex Green, Rupert Home, Alex Greig, Jo Green, Richard Simm

#### **Apologies**

Nick Moore, Jane March, Stephen Gurney, Peter Allinson

NB introduced the new Board Directors; Peter Allinson, Whirligig Toys; Alex Greig, Fuggles Beer Café; Jo Green, Ward Mackenzie; Richard Simm, The Forum and Rupert Home, Dandara who replaces Andrew Wagstaff.

#### **Minutes**

The minutes of the last meeting were approved as presented.

#### **Actions**

- LB to add GG and a member of the TWBC Parking Team to the Parking & Access Working Group
- KP to send Operating Agreement to Board Directors
- Board to feed back on the updated Action Plan
- LB to upload Membership, Voluntary Membership and Grants Forms to the RTWT website on 1<sup>st</sup> April

#### **Governance**

NB read out the resolutions drafted by Thomson, Snell & Passmore to be resolved and signed by the Board of Directors.

- The meeting resolved to seek member approval of the contents of the Draft Registers and to adopt the Draft Registers as the statutory registers of the Company
- The meeting resolved that associate membership of the Company will no longer be offered and from 1 April 2019 it would be replaced by 'Voluntary Members' under the New Articles
- The meeting resolved to accept the Retirement Notices as members of the Company from Nicola Blanchard, Stephen Gurney and Berkeley Homes and to instruct KP to update the register of members accordingly



- The meeting resolved to approve the membership applications from AXA PPP and Dandara, ratify their membership of the Company since 8 February 2016 and instruct Karen Pengelly to enter their names on the register of members of the Company
- The meeting resolved to accept the resignations of Stephen Gurney, Hilary Smith and Jane March as directors of the Company
- The meeting resolved to accept the appointment of Rupert Home as a director with immediate effect
- The meeting resolved to approve the Draft Articles of Association and to obtain member approval to adopt the Draft Articles as the new articles of association of the Company
- The meeting resolved to approve the Written Resolution in the form produced to the meeting and to send the Written Resolution to every eligible member of the Company

The Board Directors signed the resolutions of the meeting.

### **Working Groups**

KP informed the Board of the members of each working group and what the purpose of the groups is. GT noted that part of the accessibility group's work should include lobbying KCC. TM suggested partnering with the borough council to lobby KCC more effectively.

### **Budget**

KP briefly explained the 2019-20 budget with the following updates arising:

- LB has identified a credit check service, costing £200 per annum for unlimited company checks.
- KP has been added to RTWT's banking mandate and JG will also be added.
- LB is in the process of removing the old Metro Bank account from Xero.

### **AOB**

#### [Adjournment](#)

Meeting was adjourned at 10.10am.

Minutes submitted by: Lauren Brook