



Minutes of Monday 5 October 2009

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**ACTION LIST**

| <b>Item</b> | <b>ACTION</b>  | <b>Responsible</b> |
|-------------|--|--------------------|
| <b>2.0</b>  | LSP partners invited to contact AC if they required further information on customer profiling.                   | ALL                |
| <b>4.0</b>  | Letter to be written to LSC on behalf of LSP re future funding.  | CRB/MB             |
| <b>6.0</b>  | CRB to draft response to the Kent Environment Strategy Consultation on behalf of LSP.                            | CRB/MB             |
| <b>7.0</b>  | LSP requested to forward any specific changes to NH to ensure these were reflected in the consultation strategy. | ALL                |
| <b>8.0</b>  | CH invited responses from the group on the Green Paper.  | ALL                |

**Tunbridge Wells Together**  
**Minutes of Monday 5<sup>th</sup> October 2009**  
**Salomon Centre**

**Represented:**

|                   |  |
|-------------------|--|
| Sheila Wheeler    | Chief Executive - TWBC   |
| Cllr Roy Bullock  | Leader of TWBC   |
| Raymond Warren    | Interim Head of Community & Corporate Planning - TWBC          |
| Nazeya Hussain    | Head of Community & Corporate Planning – TWBC                  |
| Andy Cole         | Head of Transformation and Delivery – TWBC                     |
| Lee Colyer        | Head of Finance and Governance - TWBC                          |
| Michelle Graley   | Team Assistant Community & Corporate Planning - TWBC (minutes) |
| Ahmad Eslami      | Learning Skills Council  |
| Steve Hyland      | West Kent College  |
| Caroline Highwood | Kent County Council  |
| Caroline Shaw     | Voluntary Action West Kent                                     |
| Daniel Bech       | Town Forum   |
| Ian Read          | Editor, The Courier  |
| Geoff Jones       | Westfield  |
| Jon Rosser        | TCHG   |
| Martin Adams      | Kent Fire and Rescue   |
| Rosie Serpis      | AXA PPP  |
| Simon Richardson  | SEEDA  |
| Susan Priest      | SEEDA  |
| Tom Crookall      | Kent Association of Local Councils (KALC)                      |
| Chris Lay         | Area Children's Services Officer-Sevenoaks & TW                |
| Sian Carr         | Principal of Skinners Kent Academy                             |
| Pi Townsend       | Citizens Advice Bureau   |
| Michael Turner    | Environment Agency   |
| Martin Wilson     | West Kent Police   |
| Sandy Shattock    | Kent County Council (replacing Carolyn Mackenzie)              |
| John Grafik       | West Kent College (replacing Chris Hare)                       |

**Apologies:**

|                   |  |
|-------------------|--|
| Di Woolloff       | Government Office for South East             |
| Mark Salisbury    | West Kent Police                             |
| Matt Burdekin     | West Kent Police                             |
| John Davies       | Chairman, Kent County Council                |
| Chris Hare        | West Kent College                            |
| Jess Mookherjee   | NHS West Kent                                |
| Carolyn Mackenzie | Sustainability & Climate Change Manager, KCC |
| Jackie Matthias   | West Kent Chamber of Commerce                |
| Keith Harrison    | Action with Rural Communities in Kent        |

| Item          |  | Action     |
|---------------|--|------------|
| <b>1.0</b>    | <b>Welcome and minutes of previous meeting (paper 1)</b>   |            |
|               | <p>CRB welcomed Nazeya Hussain back from maternity leave and asked the attendees to introduce themselves. A correction to the previous Minutes was requested by Caroline Highwood – 2.0 PSB feedback, 3b ‘unsuitable should read unsustainable’. The Minutes from the last meeting were agreed and CRB signed master copy.</p> <p>CRB asked for updates on the action list from the previous meeting:<br/> 1.0 (8.0) – RW updated the group on the Performance Reward Grant.<br/> 2.0 – Green Paper on the agenda for today.<br/> 4.0 – RW had fed views from TWT on paper 3 to the Health &amp; Older People thematic delivery group.<br/> 6.0 – MW stated that he was unsure whether anything had been sent to Kent Police on the prevent agenda. He stated It is still acceptable to do so.<br/> 9.0 – RC had circulated the papers.<br/> 10.0 - Total Place is on the agenda for today (SW).</p> |            |
| <b>Part 1</b> | <b>Intelligence sharing</b>  |            |
| <b>2.0</b>    | <b>The benefits of using customer profiling in partnership initiatives</b>   |            |
|               | <p>AC delivered his presentation. AC stated that we could work better together to improve our joint knowledge of our local communities using customer profiling tools such as MOSAIC. Discussion followed around the benefits of improved intelligence for the LSP. AC invited all partners to utilise the customer profiling resources the council had developed.</p> <p><b>Action:</b> LSP partners invited to contact AC if they required further information.</p>  | <b>ALL</b> |
| <b>Part 2</b> | <b>Briefings</b>   |            |
| <b>3.0</b>    | <b>The Skinners’ Kent Academy – Sian Carr</b>  |            |
|               | <p>SC distributed a copy of their new prospectus to the group.<br/> SC outlined seven priorities, two of which were urgent:<br/> 1. To improve standards in English and Mathematics<br/> 2. To turn around a reputation of a predecessor school this is so entrenched.<br/> SC stated the new school was for the entire Borough and it had a new ethos and approach.</p> <p>CRB congratulated SC on her appointment and asked for information about the schools approach to tackling behaviour in and out of the classroom. SC stated that there were high expectations being placed on the pupils, with clear standards reinforced through a new smart uniform and an emphasis on mutual respect.</p> <p>RS informed the meeting that she was in school in May 09 for the Enterprise Day and found the pupils courteous and well behaved.</p> <p>SC invited people to visit the Academy.</p>        |            |
| <b>4.0</b>    | <b>‘New Skills, New Lives’ Offender Learning Project</b>   |            |
|               | <p>Steve Hyland introduced himself and informed the meeting that the ‘New Skills, New Lives’ Offender project was a direct result of the LSP, who had tasked West Kent College to investigate their work with offenders.</p> <p>The project had been commissioned by the Learning and Skills Council (LSC) and had to date been very successful on recruiting and working with offenders.</p> <p>Discussion focused on future funding for the project, given the future of the LSC was</p>   |            |

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|               | <p>uncertain. It was agreed that the LSC should be approached to request future funding be ring-fenced to continue the project.</p> <p><b>Action:</b> CRB to write to the LSC on behalf of the LSP requesting future funding be ring-fenced for the project.</p>  | <b>CRB</b> |
| <b>5.0</b>    | <b>Climate Change – the forecast for Tunbridge Wells</b>  |            |
|               | <p>Michael Turner delivered his presentation which outlined the impact of climate change nationally and locally. Discussion followed on the need to ensure our respective organisations were aware and planned for likely changes on front line services.</p> <p>JR stated that a zero-carbon house was being built in Hawkhurst and that TCHG were currently investing in retro fitting their existing stock. New build houses are proving more efficient. Problems with existing housing.</p>   |            |
| <b>6.0</b>    | <b>Environment Strategy for Kent</b>  |            |
|               | <p>Sandy Shattock delivered the presentation on behalf of Carolyn McKenzie. The Kent Environment Strategy will be out for consultation shortly for a period of 18 weeks.</p> <p>Discussion followed on the need to ensure wider public engagement on this Strategy and the challenge of ensuring we can work with communities on changing long term behaviour.</p> <p>CRB informed the meeting that TWBC was currently examining some principles around how we can encourage changes in behaviour given the increasing economic climate. He requested that partners also look at how we can work together on ensuring we continue to provide good quality services within increasing diminishing resources.</p> <p><b>Action:</b> CRB to draft response to the Kent Environment Strategy Consultation on behalf of LSP.</p>   | <b>CRB</b> |
| <b>Part 3</b> | <b>Strategic Planning</b>   |            |
| <b>7.0</b>    | <b>Sustainable Community Plan refresh and LSP Performance/Evaluation update</b>   |            |
|               | <p>RW took the meeting through the draft Sustainable Community Strategy, which had been developed by the Thematic Delivery Groups (TDGs). The Public Services Board has endorsed the 'Love Where We Live' branding as it would allow us to make it 'real' for local communities.</p> <p>The partnership welcomed the draft SCS and agreed that it reflected the work that had been done by the TDG's. It was noted that we need to amend the 'GVA per head' measure under Economy, Skills and Transport priority, as it would not mean anything to the public.</p> <p>RW informed the meeting that wider public and partner consultation would commence shortly and the LSP requested to forward any specific changes to NH to ensure these were reflected in the consultation strategy.</p> <p>RW updated the meeting on PRG and performance of the TDGs.</p> <p>CRB informed the meeting that TWBC was currently examining some principles around how we can encourage changes in behaviour giving the increasing complex economic climate. He requested that partners also look at how we can work together to change behaviour to ensuring we continue to provide good quality services within increasing diminishing resources. PSB will examine this area of work further on behalf of the LSP.</p> | <b>ALL</b> |

|             |  |            |
|-------------|--|------------|
| <b>8.0</b>  | <b>Green Paper ‘Shaping the future of Care and Support together’</b>   |            |
|             | <p>CH announced that the Consultation closes in November 2009. CH stated that the current level of funding for social care is unsustainable. The Green Paper’s “Vision” is a ‘National Care Service’ that is fair, simple and affordable. In this new system there are six things that everyone should be able to expect:</p> <ul style="list-style-type: none"> <li>• prevention services (including reablement and Telecare schemes)</li> <li>• national assessment</li> <li>• a joined-up service</li> <li>• information and advice</li> <li>• personalised care and support (including increased individual control through personal budgets and direct payment initiatives)</li> <li>• fair funding</li> </ul> <p><b>Action:</b> CH invited responses from the group.</p>   | <b>ALL</b> |
| <b>9.0</b>  | <b>Total Place</b>   |            |
|             | <p>SW took the partnership through her presentation.</p> <p>Kent is currently 1 of 12 pilot projects due to report in March 2010. Kent is focusing on 3 strands, namely:</p> <ol style="list-style-type: none"> <li>1. Gateway – multi-channel access for our customers</li> <li>2. Margate Task force – how can we achieve better outcomes as current approaches have not addressed the complex problems in the area</li> <li>3. Single Asset Management strategy – How can the public sector use its portfolio of assets collectively for the good of the public</li> </ol> <p>Total Place is about simplifying processes for our customers, resulting in better services for our users and cheaper for the tax payer.</p> <p>SW stated that we need to commence a new dialogue with our communities, which focuses on working together to change behaviour.</p> |            |
| <b>10.0</b> | <b>AOB</b>   |            |
|             | <p>Possible items for next meeting:</p> <ul style="list-style-type: none"> <li>• Volunteering (Mandy Wynne, VAWK)</li> <li>• Tunbridge Wells Regeneration Company update (TWBC)</li> <li>• Commission for Rural Communities – Rural Proofing Toolkit (Keith Harrison, Action with Rural Communities in Kent)</li> <li>• Beyond the learning and Skills Council (Chris Hare WKC)</li> <li>• Sherwood Vision</li> <li>• LSC to give presentation</li> </ul>  |            |
|             | <b>Date of next meeting</b>  |            |
|             | February 15 <sup>th</sup> at Salomons from 2-4pm   |            |